

CAYNHAM PARISH COUNCIL

Clerk: Mr C E Williams 2 Jockeyfields Ludlow SY8 1PU

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The Minutes of the Annual Meeting of Caynham Parish Council held at Knowbury Memorial Hall on Monday 17th May 2021 commencing at 7.00pm

Present:

Mrs B Ashford	Mr I Lowman- Brown	Mr G Williams
Mr G Cummings	Mr A Jones	
Ms S Lowe	Mrs H Jones	
Mr M Galbraith	Mr B Hardy	
Mrs J King	Mr S Boden	
Mr C E Williams (Clerk)		

Apologies:

Shropshire Cllr R Huffer.

Members of the Public:

Members of the public attended the meeting concerning the land at Sycamore Grove which had now been transferred to the Parish Council and requested that future consideration be given to the construction of a play area on the field.

1. Election of Chair and Vice Chair:

It was agreed by the Parish Council that Mrs B Ashford be elected Chair of the Parish Council for the year and that Mr I Lowman-Brown be elected Vice-Chair.

2. To Declare any Interests:

Mrs H Jones – Co-option of Parish Councillors

3. Co-option of Parish Councillors:

Following the May 2021 Election of Parish and Town Councillors the Parish Council had four vacancies to which the Parish Council were now able to co-opt. The Parish Council had received six applications for the vacancies and following the procedure for the co-option of Parish Councillors Mr S Boden, Mr G Cummings, Mr B Hardy and Mr A Jones were duly co-opted by the Parish Council.

4. Appointment of Representatives to outside organisations:

Clee Hill Village Hall – Mr I Lowman- Brown, Knowbury Memorial Hall – Mr M Galbraith, Caynham Village Hall – Mrs B Ashford, Clee Hill Recreational Committee – Mr S Boden, Clee Hill Forum – Mr G Cummings.

5. Minutes:

The Minutes of the Parish Council meeting held on the 1st March 2021 were approved.

6. Matters arising from the minutes not included on the agenda:

No matters arising from the minutes.

7. Chairman's Communications:

The Parish Council recorded their thanks to M T Pryor and Mrs K Wyke for their services to the community as past Parish Councillors.

The Parish Council noted the updated version of the Code of Conduct and the Councils Risk Assessment copies of which are on the Parish Council Website.

8. Planning Items:

No Planning Items.

9. Highway/Amenity Items:

Land at Sycamore Grove Knowbury - The transfer of the land to the Parish Council has now been completed and consideration of the development of a Children's Play area be-given subject to appropriate funding being

available. It was also suggested that a Knowbury Recreational Group should be established to help raise funds and with the future selection of equipment.

Benches – The benches at the Clee Hill car park/picnic area were currently being repaired by Mr G Perks who was undertaking the work voluntarily with a request that the Parish Council pay for materials and donate to the Ludlow War Memorial Fund. The Parish Council praised Mr Perks for his work.

Highways Clee Hill – Mr A Jones had reported to Shropshire Council the overgrown verge at the Ludlow Road/Caynham Road Junction.

The Clerk requested that Members continue to report potholes to Shropshire Council through their online reporting facility available on their website www.shropshire.gov.uk

10. Financial Items:

The following accounts were approved for payment.

J Radnor – Grass Cutting	70.00
Ludlow Homecare – Materials Benches	80.38
British Gas – Electricity Public Toilets	12.40
SALC – Annual Subscription	589.74
British Gas – Electricity Public Toilets	15.39
N Jarrett – Repairs – Public Toilets	60.00
J Kinsey – Repairs – Public Toilets	128.00
K Adams – Internal Audit Fee	165.00
J Radnor – Grass Cutting	85.00
Grout Insurance – Annual Insurance Premium	1,463.15

The Council approved the Annual Governance and Financial Statement which will now be forwarded to the Councils External Auditors.

11. Items from Parish Councillors:

- a) The Chair reported on the vandalised glass at the Caynham Phone Box which houses the defibrillator. The Clerk will arrange for the repair of the glass.
- b) A request was made for the provision of a replacement flag for Knowbury and this will be ordered by the Clerk.
- c) Consideration to be given to a replacement Notice Board at Caynham.
- d) Future consideration be given to the planting of memorial trees.

12. The next meeting of the Parish Council will be held on Monday 26th July 2021 commencing at 7.00pm. at Knowbury Memorial Hall.

Chairman